

Alliance College-Ready Public Schools

Minutes of a Special Quarterly Telephone Conference Meeting of the Board of Directors of **Alliance Ouchi/O'Donovan 6-12 Complex**  
Thursday, January 16, 2014

The quarterly meeting of the Board of Directors of **Alliance Ouchi/O'Donovan 6-12 Complex** (the "corporation"), a California nonprofit corporation, was held at 8:00 am on Thursday, January 16, 2014.

Attendance for school board directors and guests present and absent was as follows:

Alliance members of each individual school board: Gayle Miller, Darline Robles, Dale Okuno and Board President Judy Burton

**Alliance Ouchi/O'Donovan 6-12 Complex:** Edith Funes-principal, Luis Luna-teacher, Theresa Mitchell-parent, Dea Tramble-principal, Megan Van Pelt-teacher and Amilcar Mejia-parent

The following Alliance Staff members were present: Robert Pambello-Vice President of Schools, David Hyun-Chief, Finance and Operations Officer, Ben Wang-Controller, Anita Ravi-Chief, Academic Officer, Catherine Sutor-Chief Development Officer, David Medina-Director of Research and Analysis, Vireak Chheng-Director of IT, Jennifer Drake-Director of Special Projects, Marguerite Williams-Residency Administrator, and Mary Louise Silva-Director of Parent and Community Engagement.

Frank Baxter, Alliance Board member was also in attendance.

Board President, Judy Burton, called the meeting to order at 8:00 am.

The role was called and all present were welcomed.

The minutes from the October 24, 2013 meeting were approved as read.

Ms. Judy Burton opened the meeting by reviewing the governance structure of each individual Alliance school board.

Mr. David Hyun, Chief of Finance and Operations explained the change made to the school bylaws which now includes that school board of directors are appointed to the position by the school principal and are not elected as previously stated.

The following school board members approved the revised School By-laws:

- Gayle Miller
- Darline Robles
- Dale Okuno
- Judy Burton
- Luis Luna
- Megan Van Pelt
- Theresa Mitchell
- Amilcar Mejia

Mr. David Hyun explained the changes made to the revised Conflict of Interest Policy, which now requires a Statement of Economic Interests, Form 700, to be filed by anyone joining or leaving an Alliance school board. This form certifies that school board members will disqualify themselves from participating in decisions, which may affect their personal economic interests.

The following school board members approved the revised Conflict of Interest Policy:

- Gayle Miller
- Darline Robles
- Dale Okuno
- Judy Burton
- Luis Luna
- Megan Van Pelt
- Theresa Mitchell
- Amilcar Mejia

Ms. Mary Silva, Director of Parent and Community Engagement briefly provided Brown Act training and announced that a training module regarding the Brown Act and the role of each school board will be posted online for schools to access. Each school board member is required to receive Brown Act training each year. This is pertinent to schools that are scheduled to have LAUSD oversight visits in the upcoming weeks since they must provide evidence that the training took place.

Ms. Jennifer Drake, Director of Special Projects reminded each to school to ensure their parent and teacher board representatives initial and date the sheet in Binder 2, section 11 in their compliance binder when they have completed Brown Act training.

Ms. Judy Burton introduced the recently passed Local Control Funding Formula (LCFF) which will increase state funding in education and requires California schools to address eight specific requirements to be reflected in a Local Control and Accountability Plan (LCAP). One such requirement includes soliciting parent input regarding the use of school funding.

Ms. Judy Burton reminded each school board to regularly monitor their budget and school's progress.

Dr. David Medina, Director of Research and analysis provided an overview regarding how LAUSD uses the School Performance Framework (SPF) to evaluate the effectiveness of each charter school and to determine if a particular charter petition will be re-newed. SPF includes the following ratings:

- Excelling
- Achieving
- Service and Support
- Watch
- Focus

At this time ten Alliance schools have received an SPF rating.

- Three Alliance schools are "Excelling"
- Three Alliance schools are "Achieving"
- Two Alliance schools are "Service and Support"
- Two Alliance schools are considered "Watch"

Ms. Anita Ravi, CAO and Mr. Vireak Chheng, IT Director provided an update regarding the Alliance Common Core Technology Initiative. This initiative supports our transition to the Common Core State Standards by providing each student in grades 6-11 with an iPad loaded with Pearson's digital curriculum to prepare students for college success and beyond.

Highlights regarding Alliance iPad deployment include:

- Ten schools received student iPads before the December break
- The remaining 12 Alliance schools will receive their student iPads by January 31st
- Students will be utilizing their iPads at school only and will not be taking the devices home

Highlights regarding the curriculum for Common Core include:

- English Language Arts (ELA) and math teachers received an in-depth training on the newly released Pearson curriculum during the January 13-14 pupil-free days.
- Parent Engagement Specialists received an overview of the common core Pearson curriculum on January 13th. These specialists are prepared to take any questions regarding iPad use and the common core curriculum.
- Alliance will continue to support all teachers in learning to use iPads in their instruction.
- Alliance will also help teachers find worthwhile instructional resources in all content areas, and coach teachers to teach the new common core curriculum in ELA and math.

Ms. Anita Ravi announced that each school **would** receive a revised testing calendar. The following testing information was shared:

- The new online Smarter Balanced Assessment will be piloted at select Alliance schools for grades 6, 7 and 8.
- The California Standards Test (CST) will be administered only in Science for grades 8 and 10. Alliance schools will select test dates between April 23 and May 14.
- ELA and math CSTs are optional but all Alliance 11<sup>th</sup> graders will take these exams because performance data is collected by colleges and universities.
- Alliance 10<sup>th</sup> graders will take the California High School Exit Exam (CAHSEE) this spring.

The following schools shared best practices:

- Several schools acknowledged the home office for successfully supporting the distribution of student iPads.
- Dr. Clarence Miller, Principal at Simon Technology thanked Rotary International for donating 10,000 **books, which** will allow each teacher to establish a classroom library. Unused books will be donated to surrounding local public schools.
- Joy May-Harris, Principal at Skirball announced that they now have a multi-purpose room.
- Zachary Medway, Teacher at Collins Family shared that many teachers at his school are hosting Socratic **seminars, which** are helping students strengthen academic language skills.
- Kirsten Woo, Principal at Stern MASS announced that her school recently sponsored their second annual breakfast meeting where Alumni return to discuss their college experience with students.

Board member Gayle Miller once again acknowledged the successful efforts of each Alliance school in preparing students and families for college and beyond.

Ms. Burton closed the meeting by asking each school board to send a sign-in sheet with signatures of those in attendance to Mary Silva.

- The meeting was adjourned at 9:00 a.m.

Reviewed by Judy Burton, School Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared by: Mary Louise Silva, Recorder: \_\_\_\_\_ Date: \_\_\_\_\_